

# Town of Harvard Energy Advisory Committee

BRIAN SMITH – CHAIR  
 ERIC BROADBENT – VICE CHAIR  
 JIM ELKIND  
 DAVID FAY

ASSOCIATE MEMBERS:

MATT COKE  
 FORREST HODGKINS

LIAISONS:

TIM CLARK, BOARD OF SELECTMEN  
 BOB SULLEBARGER, SCHOOL COMMITTEE  
 KEITH CHEVERALLS, CAPITAL PLANNING  
 ALAN FRAZER, FINANCE COMMITTEE

## Meeting Minutes 1/23/13

Attendees: B. Smith, E. Broadbent, J. Elkind, D. Fay, B. Sullebarger  
 Steve Matson (Guest), Worth Robbins (Guest)

Location: Old Library 8 PM

	<b>Meeting Discussion/Status</b>
Minutes	The minutes of January 9, 2013 were approved unanimously.
New Business	<p><b>a.</b> Harvard Community Solar Garden – Worth explained that the project is at risk because they do not have confirmation of the tax exemption. They have requested tax treatment similar to that received by the residential exemption. The project is not viable if taxed to the full extent of the project value.</p>
School Energy Project Updates	<p><b>a.</b> HES Solar Panels on Gym Roof – Training and receipt of as-built documents is scheduled for Jan 28. Grant paperwork has been submitted to Mass CEC to obtain final payment.</p> <p><b>b.</b> Bromfield House Audit – David stated that Guardian Energy is working on the revised report which is pending several subcontractor estimates. David will write up HEAC recommendations and forward to the committee for review prior to sending to the school committee – target date Jan 31. Guardian will proceed with the remaining buildings upon completion of the Bromfield House.</p> <p><b>c.</b> HES BAS and DVC Project – Trend reporting to be finished early in February. Invoices are being tracked down to support Green Community paperwork.</p>
Town Energy Project Updates	<p><b>a.</b> Green Community Grants Projects – The boiler requisition was sent to Lorraine Leonard, Tim Bragan and Chief Denmark. One of the quotes needs to be revised to reflect two boilers in order to complete the formal recommendation and justification to purchase the boilers. The revised quote is due to be complete by Jan 28. Brian is also working on resolving questions on the Green Community annual report based on help from David.</p> <p><b>b.</b> DOER Lighting Bulb Project – David stated that the project is stalled waiting for remaining LED bulbs to be delivered.</p>
Other Items	<p><b>a.</b> PPA Subgroup – The BOS voted on Jan 22 to have HEAC develop an RFP to purchase solar net metering credits to offset a portion of the Town's electric costs. Goal is to issue the RFP by end of April.</p> <p><b>b.</b> Annual Town Report – Brian will complete the report and send to the committee to review by Jan 31.</p>